

CAMP FRIENDSHIP
JOB DESCRIPTION: WATERFRONT DIRECTOR

Desired Qualifications and Experience: Minimum of two years of college; certification as a Lifeguard and Water Safety Instructor.

Essential Functions: Ability to care for and maintain waterfront, pool, and equipment; ability to supervise personnel; ability to demonstrate and practice safety in the water; ability to instruct children in swimming skills; strength and endurance required to maintain constant supervision of campers for long hours in warm weather; interact appropriately with children in a variety of situations.

Waterfront/Pool Responsibilities:

1. To instruct Lifeguarding classes for staff and Counselors-in-Training.
2. To instruct all staff during Staff Orientation in waterfront procedures and basic lifeguarding skills.
3. To plan and implement an American Red Cross instructional swimming program:
 - a. To supervise testing and classification of all campers on each Opening Day.
 - b. To instruct swimming classes, as scheduled.
 - c. To supervise other instructors and guards, maintaining high standards.
4. To coordinate scheduling of classes and instructors, working with other program staff.
5. To oversee the buddy system, buddy checks, and waterfront emergency procedures.

Housekeeping:

1. To maintain the pool in a safe and sanitary condition, in compliance with Health Department Standards.
 - a. To perform or supervise the regular cleaning of the pool.
 - b. To maintain correct chemical balances and accurate records.
2. To maintain the waterfront in a safe and sanitary condition.
 - a. To keep the boat house clean and the beach free of trash.
 - b. To add chemicals to the water as necessary.
 - c. To perform other routine maintenance, as necessary.
3. To work with other staff during Staff Orientation to clean and prepare program areas for camp opening and to participate in a major cleaning at the end of the season.

General Responsibilities:

1. To represent the camp professionally in meeting parents on arrival and departure days.
2. To attend all meetings of the Key Staff.
3. To complete written reports, as required.
4. To assume any other jobs as requested by the Camp Director, Assistant Director, or Executive Director, for the benefit of the camp.

Having read the responsibilities of this position, I fully understand and agree to uphold the above expectations.

Signature of Employee

Date