JOB DESCRIPTION: TARGET SPORTS DIRECTOR

Desired Qualifications or Experience: Minimum of college junior with appropriate training and certification in safe handling of firearms and bows, experience in instruction of target sports to children.

Essential functions: Able to organize target sports equipment and activities; able to supervise other staff; able to supervise children in small and large groups; able to interact appropriately with children, using positive behavior management techniques; able to work long hours in warm weather with consistently positive attitude; enthusiasm, sense of humor, patience, and self-control.

Accountable to: Program Director

The Target Sports Director will assume the following responsibilities:

1. Each day, Monday through Friday, to coordinate all target sports classes, supervising instructors and helping them to organize their classes and clean up following each class.

2. To assume responsibility for supervision of all staff using the target sports equipment and facilities at times other than regular activity periods.

4. To prepare a training program for target sports instructors for the staff orientation period, coordinating with the Camp Director and Program Director.

5. To oversee target sports activities, such as night shoots and weekend riflery and archery related activities, scheduled outside of regular class times.

6. To maintain safety standards for all staff and campers, and to act appropriately and promptly in urgent or emergency situations.

7. To assume responsibility for keeping the archery and riflery ranges and grounds neat and clean.

8. To work with the other program staff to schedule campers into activities each week.
9. To lead and oversee varying evening programs throughout each week.
10. To drive airport transportation to Richmond, Charlottesville, or Washington on weekends, as requested.

11. To assist in any other responsibilities necessary for the smooth functioning of the camp.

I have read these responsibilities and agree to fulfill them to the best of my ability.

_____   _____

Employee   Date